

- **Tip 1**: Standby appliances need to be switched off via the wall socket, meaning someone has to switch it off manually. This will help reduce the wasted energy being used while the appliances aren't even occupied
- **Tip 2**: Keep your classroom doors closed whenever possible. This will help prevent cool or warm air from escaping. This keeps the heat in the rooms without having to continuously turn up and down the heating, which consequently uses more energy.
- **Tip 3**: Don't overheat or overcool. In winter, set your school's thermostat to 18°C–20°C and in summer set it to 24°C–27°C. This way the thermostat will stop the heating systems using as much energy.
- **Tip 4**: Remind everyone to turn off appliances at the wall when they are not in use. Appliances that are not in use are running in the background. As energy is being wasted, there is less available energy to be used elsewhere within the school.
- **Tip 5**: Remember to turn the lights off when you leave a classroom. Schools keep lights powered on permanently as it is easier than switching them on and off.
- **Tip 6**: Check that none of your taps around the school are dripping. Hot water uses a large amount of energy to heat, so make sure to use it liberally. You could also swap the taps in your facility to water saving ones, instead of keeping taps that don't turn off themselves after a set time.
- **Tip 7**: Check your school's appliances, such as computers, fridges and kitchen equipment, to see how their energy efficient they are (Eco powered). Computers in schools are commonly found to be using large amounts of energy because running costs have not been previously known.

SIMPLE 7/25 -TOSAVE ENERGY & WATER AT SCHOOL





Keep vents and radiators unobstructed and clean - this is your source of heat and ventilation.



Close doors and windows to keep heat in or out.



Turn off computers computer monitors, projectors and printers when not in use.



Open up the blinds to let in natural light, and then turn off the classroom lights to save energy.



Dress for the weather to avoid using energy inefficient space heaters or AC units.



Remove unnecessary, and often prohibited, appliances, such as mini-fridges, microwaves,



Conserve water by turning off faucets when not needed, and reporting leaks immediately.