

10/03/2021

**Minutes Spring Term 2 – 2021**  
**Local Governing Board; Lew Trenchard Church of England School**  
**Wednesday 10<sup>th</sup> March 2021 at 2pm remotely via zoom**

**1. Join Meeting**

All participants had audio and video.

**2. Welcome and Apologies**

**Present:** Amy Crompton (Chair), Emma Bending (Vice), Doug Honey, Sharon Thorpe, Lid Davy (Head of School), Louise Hussey

**Not Present:** Father Philip Conway

**In Attendance:** Toni Martin (Governance Officer)

**3. Declarations of Interest Relevant to this Agenda**

None declared.

**4. Confirm Minutes of LGB last meeting Autumn (27<sup>th</sup> January 2021)**

Action: Pupil voice discussion on zoom. *Took place on 4<sup>th</sup> February – see item 8.*

LGB agreed the minutes and copy will be provided for Chair to sign when normality resumes.

**5. Current Situation Update**

Children are back in school, attendance is very good and work is in hand to establish good routines and behaviour while the children settle in. The children seem to be pleased to be in school. Those children that have been in school during lockdown in small groups are having to get used to being in bigger groups again. The staff have a gentle and caring approach but ensuring children know that they are there to learn. **Have there been any issues with attendance?** No shielding and no refusals to come back. Families seem happy that the school is a safe environment.

A recovery plan has been put together based on teacher assessment about where the children are after lockdown, but the informal testing that has started will inform this further as the term goes on. The recovery plan was discussed with the staff and shared as a collaborative working document. It was felt important not to overwhelm the staff with how much needs to be done.

It was noted that there is no intention to lengthen the school day as children will not be able to concentrate for this longer period of time. After school clubs will be available. Parent and pupil questionnaires were sent out prior to return to school; not a huge number of responses but nothing untoward and all generally positive. Staff welfare was discussed, and the fact that the staff have high expectations but this needs to be managed to prevent burn out. LH noted that the school has an effective and efficient team.

**Have you identified more vulnerable children over the pandemic and since lockdown?** There have been some children identified with additional emotional needs and this is being managed. The physical, emotional and educational needs of the children are being catered for as much as possible given the restrictions and situation that we are currently in.

## 6. **Future Plans**

The Exceptions report from Academy Improvement Officer has fed into the draft recovery plan; this will be reviewed through the term and an updated exceptions report will be available to governors at the end of term. Data will be looked at along with the pupil progress meetings, which will quickly inform interventions; they will be specifically targeted and changed as necessary to keep on top of what the children need.

The school will be using formal NTS assessments for Yr 3,4 and 5, and SATs for Yr 2 and 6, although these will be marked internally and used to plan interventions and for preparation for secondary school. The SATs will not be moderated or marked externally. The aim is for children to be as ready to progress as possible to enter the next year group by July. The curriculum is covering a broad range of subjects but with narrowed down content to cover core skills as there won't be time to cover everything that would normally be covered.

LH discussed year group arrangements, the predicted numbers for pre-school is sitting at 9 which is positive and the budget for next year is currently looking viable.

The times of the school day was raised with governors. Current the day is 9.15-9.30am until 3.30pm. However, the proposal is to change the day to 9am (doors open at 8.45am) and finish at 3.15pm – in line with other schools, easier for parents who work and in line with other trust schools so the staff can make trust staff meetings on time. The governors agreed that this makes sense. **Action: The governors will be advised on the process for changing the school days, including timelines or consultation required (TM)**

## 7. **Safeguarding**

No issues to report. My Concern continues to be used to log any observations. LH has met with the Educational Welfare Officer. It was noted that the new fence will be erected soon which is good with regards to safeguarding.

## 8. **Governor Monitoring**

Pupil & parental survey complete – LD will summarise the notes and send to governors in due course. Chair's meeting with CEO will now be later in March.

Pupil Voice took place on zoom with DH & AC on 4<sup>th</sup> Feb 2021. Questions included what they have learned on that day; what is their favourite subject; what learning challenges them the most; what makes a good learner; how do they know they are moving forward with their learning; do they feel safe in school? Answers were confident and detailed; favourite subjects included PE, English, maths, science, art and drawing; challenging learning included spelling, writing, maths division and timetables; a good learner never gives up, takes pride, stays on task, listens, is collaborative, makes mistakes and improves, is positive; moving forward with learning involves seeing where they have been and being more confident; all children felt safe in school.

AC has observed live lessons every day for 8 weeks and Monday/Friday assemblies. It was noted that AC was not monitoring the teaching and learning, more how the children were responding, and that the lessons were reflective of the school vision & ethos. She gave the following feedback to the governors: The children settled quickly and responded well to the teacher. Each

child quickly became more and more confident with the structure and therefore, there was good interaction. The children that were slightly more quieter than others were also encouraged to share ideas and work. Children appeared to have a good understanding of all tasks that were set and parents were given clear instructions too. The use of 'breakout rooms' were also used with success. This always involved using extra staff to lead these sessions so that children would never be unattended. Within the first week, the lessons were already adapting and working to a very high standard, it was a joy to be a part of it. The feedback that I received from parents and staff, was extremely positive. Parents especially found these daily lessons to be clear and very helpful. The remote teaching still very much incorporated the school vision by being creative and stimulating. The children clearly are having to take on a greater responsibility for their learning at home and showing one another, including their teacher, respect. I could also see how kindness was demonstrated on a daily basis. For example, children would applaud each other when they had shared some of their own work and given positive feedback to each other. During the weekly celebration on a Friday, the core values were always talked about and each class would select a child who demonstrated the values well that week. The collective worship assemblies always asked for and received good participation. A child would also volunteer to end in a prayer every week too.

Monitoring for next term:

Pupil voice will take place on 31<sup>st</sup> March with AD, DH & EB.

SEND monitoring with Debbie Bartlett – EB

Working group to cover recovery, on-line safety and data protection.

#### 9. **EYFS**

The school is an early adopter and therefore trialling a new framework that will be statutory from Sep 2021; all compliant.

#### 10. **Any Other Business**

Governor training that has taken place: Governor Foundation training completed on 2<sup>nd</sup> & 9<sup>th</sup> March via Diocese of Exeter – EB & PC

Governor training coming up: Governor monitoring training will be done on 17<sup>th</sup> March - EB

#### 11. **DONM**

Working group will take place on zoom on Weds 19<sup>th</sup> May at 1.30pm to include recovery, on-line safety and data protection. Date of main meeting Monday 5<sup>th</sup> July 2021 at a time to be confirmed, in person or via zoom depending on the situation.

#### 12. **Confidential Matter**

No requirement for this matter to be discussed.

Meeting closed at 3.15pm

Toni JH Martin  
Governance Officer

#### **Distribution List:**

Amy Crompton – Chair & Parent Governor

Doug Honey – Vice Chair & Co-opted Governor

Emma Bending – Co-opted Governor  
Father Philip Conway – Foundation Governor  
Sharon Thorp – Staff Governor  
Liz Davy – Head of School  
Louise Hussey – Executive Head Teacher

Graeme Barriball – ADMAT Board of Directors Chair  
Will Hermon – Executive Head/CEO